

Greencroft Parish Council

Minutes of the Council Meeting held on 24 June 2025 at 6.00pm at Lynwood House,
Lanchester

Present: Dorothy Parry (Chair), Jane Cain, Ann Bell, Gavin Jarvis, Paul McAdam (Clerk)

Apologies : Vivien Self, County Councillor Karen Allison

86/25 Declarations of Interest

None

87/25 Public Participation

None.

88/25 Minutes of the last Meeting

Resolved that the Minutes of the Ordinary Meeting held on 27 May be **AGREED** as a correct record

89/25 Planning

DCC reports had been circulated.

There was also a discussion regarding 2 x Proposed Modifications to Public Rights of Way – Back Lane, Lanchester and Durham Hill Gate Road.

It was **AGREED** that these were positive proposals, especially if they will then be more accessible, better signposted and kept tidy and that Paul should respond to that effect.

90/25 County Councillor Update

No County Councillors in attendance.

This meeting did clash with a Stanley Town Council meeting and it was **AGREED** that Paul continue to try and liaise with the 2 new County Councillors to invite them to future meetings.

91/25 Annual Governance and Accountability Return

RESOLVED – Members received and noted the Annual Internal Audit Report

RESOLVED – Members approved the Annual Governance Statement (Section 1)

RESOLVED – Members approved the Accounting Statements (Section 2)

RESOLVED – Members approved the Certificate of Exemption

RESOLVED – Members agreed that the Exercise of Public Rights should begin on 30th June 2025 until 8th August 2025.

92/25 Clerk Update

Park Area – No update from Nathan regarding carrying out future work but he has not been pressed as he is currently still awaiting payment for work previously carried out.

It was **AGREED** that Paul would contact Nathan when payment is made to ask about the repairs he is due to carry out to the damaged seat.

Banking –

Lloyds Bank - The process is still ongoing to open a new bank account with 3 signatories – Vivien, Dorothy and Paul.

Barclays Bank – Confirmation has been received that Vivien is now a signatory but does not yet have a card, PIN or card reader to operate internet banking.

This will hopefully be resolved by the time she returns from holiday on 28th June to enable payments to be processed.

Hours Worked – Estimated 15-16 for MAY And it was **AGREED** for these to be paid at the end of the quarter.

93/25 Budget

Due to signatory issues there had been no expenditure made from the council account in 2025/26.

A projected budgetary control statement had been circulated detailing the position when all payments due are processed.

94/25 Accounts for Payment

Total Results - £105.00 – Web hosting and Domain Renewal

Durham Country Council - £525.72 + £103.14 VAT – Grass Cutting 2025/26, Three Horseshoes Junction

Paul McAdam – 33.5 hours April and May plus June hours – Salary

It was **AGREED** that these payments should be processed.

As previously discussed the following payment were made by the Clerk whilst there were issues with the bank account

Fred Emmerson – £120.00 – Fence Repair

CDALC - £58.35 – 2025/26 Membership

Purchase of printer ink - £34.98

It was **AGREED** that Paul should now be reimbursed for these payments.

The previously agreed annual direct debit payment below had been paid on 22/5/25

Information Commissioners Office - £47.00 – Data Protection Fees 2025/26

95/25 Traffic Issues in Village

None discussed – other than the issue of the Vehicle Activated Signage to be discussed with the new county councillors when possible.

96/25 Statement of Internal Control

Amended Statement of Internal Control had been circulated previously and it was **AGREED** to implement this.

97/25 Seat and Fence Inspections

Jane had carried out the inspection and no further issues had been identified. There was 1 seat still awaiting repair, as mentioned above and it was **AGREED** that Paul would chase this with Nathan Waters.

There was discussion around the replacement of the broken seat in the park for which insurance money had been received from the gardening service.

A report had previously been produced in December 2023 recommending purchase of the Lowther bench from Glasdon.

It was **AGREED** that this bench should now be purchased as soon as possible.

It was also **AGREED** that options for a new picnic bench would be discussed and agreed at the July meeting.

98/25 Questions from Members

None received.

99/25 Chair Announcements

None.

100/25 Any Other Business

None

101/25 Next Meeting

Tuesday 22nd July at 6.00pm at Lynwood House.